

Grand Valley Soccer Association

Procedure for Player Transfer

Only for use when both teams belong to the same GVSA Club

1. This form must be typed or printed legibly.
2. Fill in the player information at the top of the form. The player and his/her guardian/parent must sign in the player information section. A parent signature is not required if the player is 18 or older.
3. Fill in the name, gender and age group of the team the player is leaving and joining.
4. The form must be signed by an official of the Club.
5. Submit the form with all of the following items to the GVSA office:
 - A. GVSA Player Pass Card - if the player card has been lost there is an additional \$5.00 fee
 - B. A stamped envelope addressed to the player
 - C. A stamped envelope addressed to the club
 - D. A \$5.00 Player Transfer Fee, payable to GVSA
 - E. The completely filled out and signed **GVSA Player Transfer** form

**Grand Valley Soccer Association
2222 Wealthy St SE
East Grand Rapids, MI 49506-3016**

6. **GVSA will only approve the Player Transfer if all portions of the application are completed and signed, and the necessary stamped envelopes and fee are enclosed, otherwise all materials will be returned.** Copies of the approved Transfer will be sent to both the player and club. Players may not play for a new team until the Transfer is approved.
7. No transfers will be done outside the GVSA designated Transfer periods.

NOTE

Any player who, with his/her parents, signs a **GVSA Player/Coach Registration Form** on or after July 1 of the previous seasonal year and pays any portion of team/club fees, and whose registration is accepted by the registering club and GVSA, must have a MSYSA approved release or transfer before he/she can register with any other club. Registration with a new club is required before a player may practice or play in games.

If a player wishes to register with any other GVSA Club or a different MSYSA or USYSA affiliated league, including the Michigan State Premier Soccer League, do not use this form. Use the **MSYSA Player Transfer** form (available from MSYSA at www.michiganyouthsoccer.org).