



Game Reschedule Request Form

\$100.00 per game change

All game reschedule requests must use this form in order to process a game change and be submitted by the home team.

Note: If the game is being rescheduled due to inclement weather or field closures the fee does not apply.

Reason for reschedule: _____

Original Game

New Game

Game Number: _____

Original Game Date: _____

Original Game Time: _____

Original Site: _____

New Date: _____

New Time: _____

New Site: _____

Age Group: _____

Gender: _____

Division: _____

Home Team: _____

Coach/Mgr: _____

Visiting Team: _____

Coach/Mgr: _____

Home Team Club Representative Signature: _____

Procedure:

1. This form must be completely filled out, be accompanied with \$100.00, and received at the GVSA office seven (7) business days **prior** to the original date of the game. Game changes submitted less than 7 days before the game will NOT be accepted. If mailing, please keep in mind, reception is not based on postmark, but on arrival at PO Box. Please mail to address below:

GVSA - PO Box 888680 - Grand Rapids, MI 49512

Attn: Reschedule

2. Your game reschedule request must be for an extremely extenuating circumstance.

3. It is not official until you hear from the GVSA Office confirming the change. Please do not contact us, we will contact you and include your referee assigner on the notification of approval!

For Office Use Only _____

Date Received:

Date Approved: